

**APPLICATION FOR EMPLOYMENT**  
***Redlinger Bros. Plumbing & Heating Co.***  
*P.O. Box 316, 21 S. Broadway, Watertown, SD 57201*  
*605-886-6955*  
Equal Opportunity Employer

**TO THE APPLICANT:**

This form is intended to assist in evaluating your qualifications for employment. Applications must be filled out completely and accurately. Misleading or false information given on this form or during an interview will result in termination of the application process, or it discovered after employment, termination of employment. A Consumer Investigative Report may be obtained for review.

It is the policy of this organization that all applicants will receive consideration without discrimination on the basis of race, color, creed, religion, national origin, ancestry, sex, age or disability.

The selection process of this organization may include drug testing, and/or testing for specific job-related skills and personality traits to assess desirability for a particular position. Test results are the property of the employer and will remain confidential. Any offer of employment may be conditional on passing a medical review or examination.

If you require assistance or accommodation in completing the application form, or in any phase of the employment selection process, please feel free to notify the individual who gave you this application, or the personnel manager of this organization.

**PERSONAL INFORMATION**

DATE \_\_\_\_\_

LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_ MI \_\_\_\_\_ SOCIAL SECURITY NUMBER \_\_\_\_\_

PRESENT STREET ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

PERMANENT ADDRESS (if different) \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_ ARE YOU 18 YEARS OR OLDER? YES \_\_\_ NO \_\_\_

ARE YOU EITHER A U.S. CITIZEN OR AN ALIEN AUTHORIZED TO WORK IN THE U.S.? YES \_\_\_ NO \_\_\_

**EMPLOYMENT DESIRED**

POSITION \_\_\_\_\_ DATE YOU CAN START \_\_\_\_\_ SALARY DESIRED \_\_\_\_\_

ARE YOU EMPLOYED NOW? YES \_\_\_ NO \_\_\_ MAY WE CONTACT YOUR PRESENT EMPLOYER? YES \_\_\_ NO \_\_\_

HAVE YOU EVER APPLIED TO THIS COMPANY BEFORE? YES \_\_\_ NO \_\_\_ IF YES, WHEN \_\_\_\_\_

REFERRED BY: \_\_\_\_\_

**SECURITY**

OTHER STATES YOU HAVE LIVED IN DURING THE PAST 7 YEARS \_\_\_\_\_

OTHER NAMES OR SS#'s YOU HAVE USED \_\_\_\_\_

HAVE YOU EVER BEEN CONVICTED OF A FELONY? YES \_\_\_ NO \_\_\_ IF YES, PLEASE DESCRIBE \_\_\_\_\_

**JOB-RELATED SKILLS.** LIST ANY OF YOUR SKILLS, ABILITIES, EQUIPMENT KNOWLEDGE, LICENSES, OR CERTIFICATIONS THAT MAY BE JOB-RELATED OR THAT YOU THINK MAY BE OF VALUE IN THIS POSITION OR TO THIS COMPANY:  
\_\_\_\_\_  
\_\_\_\_\_

DO YOU HAVE A CURRENT DRIVERS LICENSE: YES \_\_\_ NO \_\_\_ IF YES, WHAT STATE IS IT IN? \_\_\_\_\_

HAVE YOU HAD ANY MOVING VIOLATIONS? YES \_\_\_ NO \_\_\_ IF YES, DESCRIBE: \_\_\_\_\_

**EDUCATION**

Please list education or specialized experience which relates to the position(s) for which you are applying. Exclude names or terms which indicate, for example, race, color, religion, sex, disability or national origin.

NAME AND LOCATION OF SCHOOL	#YEARS ATTENDED	DID YOU GRADUATE?	SUBJECTS STUDIED/ DEGREE/MAJOR
HIGH SCHOOL		YES___ NO___	
COLLEGE		YES___ NO___	
OTHER SCHOOL		YES___ NO___	
OTHER TRAINING		YES___ NO___	

**EMPLOYMENT EXPERIENCE** Start with your present or last job. Include military assignments and volunteer activities. Exclude organization names which indicate, for example, race, color, religion, sex, disability or national origin.

EMPLOYER/CITY/STATE	DATE STARTED	DATE ENDED	ENDING WAGE	POSITION	REASON FOR LEAVING	CONTACT PERSON

**WORK REFERENCES:** List three persons in positions of authority who can tell us about your work.

NAME & POSITION	BUSINESS/ADDRESS	PHONE NUMBER

**PLEASE READ THE FOLLOWING STATEMENT CAREFULLY, THEN SIGN AND DATE THE DOCUMENT..**

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that if employed, falsified statements on this application will result in dismissal.

I authorize investigation of all statements contained herein. I authorize the employers and references listed above to give you any and all information concerning my previous employment and any other pertinent information they may have. I also indemnify the Company against any liability which might result from making such investigation.

In the event that I agree to accept a position with the company, I and the company agree that the employment relationship between the company and I is an at will relationship and that the employment relationship and compensation can be terminated with or without cause, and with or without notice at any time, at the option of either the company or the employee.

I understand that this application is not, nor is intended to be a contract of employment.

I authorize the Company to supply me employment record, in its sole discretion, in whole or in part, to any prospective employer, government agency, or other party, with an interest that the Company deems appropriate.

DATE SIGNATURE